

# CLAY SPANN

PHOTOGRAPHER & MAKEUP ARTIST

## Reprint Photo Information

### Please Read Carefully!

**Ordering** - To place an order please call our studio @ 334-794-3423. Please place your order as soon as possible to avoid any rush charges. Please have your order ready when you call. **Orders are accepted by telephone only. Please Do Not E-Mail your order.**

**Payment** – All orders must be prepaid. We accept Visa, Master Card, American Express, Discover, Debit Cards, Checks and Money Orders. However, we do not accept out of state checks. You may pay with cash, but please do not send cash through the mail.

**Completion Schedule** - Completed orders of 1-3 poses will be shipped to you about 4 weeks after we have confirmed your order and received payment for your order. Larger orders of 4 or more poses will take 4 or more weeks to complete.

**Shipping** – All prints will be shipped via FedEx. The shipping and handling charges are as follows:

**3<sup>rd</sup> day - \$20.00   2<sup>nd</sup> day - \$25.00   Standard Overnight - \$35.00   Priority Overnight - \$45.00**

♦ **Color Processing and Retouching must be done all prints.**

♦ **Digital Processing & Retouching** – Our goal has always been to provide our clients with the highest photographic quality possible. A crucial element with digital photography is adding the color, contrast, tone and retouching to each photograph. **The \$125 Processing and Retouching fee is a one - time charge for each image ordered. Once you have paid the processing & retouching for that image; you will not have to pay for that image to be processed again.**

♦ **You can purchase a CD with all your Retouched / Cropped Images from your order for \$25 or we can Email the Images.** The images are 300 dpi High Resolution. We also included a Web Version on the CD as well at no additional charge, so that you can post them on Social Media and Websites.

♦ **Black & White Conversion can be done for a one – time charge of \$25.00 per negative.**

*Prices of retouching & prints are subject to change without notice.*

| Black & White |         | Color    |          |
|---------------|---------|----------|----------|
| 3.5 x 5       | \$18.00 | 3.5 x 5  | \$19.50  |
| 5 x 7         | \$28.50 | 5 x 7    | \$33.50  |
| 8 x 10        | \$38.50 | 8 x 10   | \$43.50  |
| 8.5 x 11      | \$42.50 | 8.5 x 11 | \$48.50  |
| 11 x 14       | \$58.50 | 11 x 14  | \$62.50  |
| 16 x 20       | \$98.50 | 16 x 20  | \$145.50 |

PHOTOGENIC by CLAY SPANN, LLC

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